

Chamorro Hands in Education Links Unity

CHE'LU- A 501 (c)(3) Nonprofit Public Charitable Organization

Tax ID # 54-2175155

Embracing and Uniting Chamorros Everywhere

CHAMORRO CULTURAL FEST WORKSHOP AGREEMENT/REGULATIONS 2013

Welcome Workshop Participants!

Thank you for participating in the 4th Annual Chamorro Cultural Fest at Market Creek Plaza.

Registration Deadline: 5:00 p.m. Friday, March 1, 2013

No late applications accepted.

Event Information:

***Date:** Saturday, March 23, 2012

***Time:** 10:00a.m. – 6:00 p.m.

***Location:** Market Creek Plaza
310 Euclid Ave.
San Diego, CA 92114

Workshop Rules if you do not already have a Fest booth:

* **Booth Space:** Participants provide their own 10'x10' pop up tent, tables & chairs. Tables and chairs are available at a cost. As a courtesy to other participants, please do not set up anything outside of your marked area.

***Electrical:** Electricity **will not** be provided to booths

***Set-up:** Set-up time begins at 6:00 am on Saturday, March 24, 2012 and must be completed one (1) hour prior to the start of the event. Once you have begun set-up, you must make sure your booth is attended at all times. Although plaza security will be monitoring the event, Che'lu will not be responsible for any lost or stolen items

**All applications must be turned in to June Hawkins.

***Breakdown:** Workshop Booths must remain open until the close of the event, at 6:00 p.m. After the closing, participants must remove all trash, displays and merchandise from the space. Breakdown must be completed by 8:00 p.m. on Saturday, March 24, 2012. Some booths may be positioned in areas with vehicular access. Vehicles will only be allowed in the area after pedestrian traffic has diminished sufficiently to allow areas during and after the event. Event security will determine when vehicular access is appropriate.

***Clean Up:** During the event, participants are responsible for taking care of their own trash and putting it in the event's large trash container. Do not put trash into dumpsters belonging to area businesses. Vendors are responsible for cleaning up their booth areas during and after the event. Final clean up inspection begins promptly at 8:00 p.m. Please do not begin breakdown of your booth prior to 6:00 p.m.

***Sales Information:** Che'lu reserves the right to decide which workshops, organizations, and activities are most suitable for Chamorro Cultural Fest. Any workshop displaying illegal drugs, paraphernalia, alcohol, controlled substances, or other merchandise or displays unsuitable for a family event will be asked to vacate the event.

***Booth Decor:** Che'lu reserves the right to reject any participant with décor or displays deemed inappropriate for this event.

***Space Assignments:** 10x10 spaces will be assigned prior to the event. Assignments will be made and notices given when we receive your completed application.

***Other:** Upon receipt of your application and acceptance, you will be notified to attend a workshop orientation and receive your packet to include:

- . Site map
- . Booth Location
- . Two (1) parking pass

***Incomplete registrations will not be processed. Space is limited, so register early.**

* For additional information please contact **June Hawkins** at (619) 634-8494 or jun.hawkins55@yahoo.com or Sandy.Uslander@CheluSD.org .

Registration Forms are available at www.CheluSD.org under Events.

Fax Registration Form to 866 577-7301 or mail to:

**CHE'LU
P.O. Box 742126
San Diego, CA 92174**